

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

May 27, 2021

PRESENT: Bev Bartlett, Mary Derginer, Randy Johnson, Dennis Rader, Eileen Littig, Megan Borchardt, Debi Lundberg, Robert Johnson, Tom Diedrick, Patricia Lassila, Amy Payne, Michael Conley-Kuhagen, Amy Barhite

EXCUSED:

ABSENT: Terry Hetzel

ALSO PRESENT: Christel Giesen, Debra Bowers, Kristin Willems, Laurie Ropson, Barb Michaels, Jeremy Slusarek, Jessi Arvey, Mary Schlautman, Kimberly Gould, Tina Brunner, Devon Christianson, Steph Mommaerts, Robin VanRemortel, Denise Misovec, Ally Crass, Ker Vang

The meeting was called to order by Chairperson Johnson at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS:

New Board members introduced themselves and were welcomed by the board. Michael Conley-Kuhagen & Amy Barhite

ADOPTION OF AGENDA:

APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 22, 2021:

Ms. Littig/Ms. Lundberg moved to approve the minutes for the April 22, 2021 Meeting. **MOTION CARRIED with no negative vote.**

COMMENTS FROM THE PUBLIC: None

NUTRITION CENTRAL KITCHEN EXPLORATION REPORT:

Ms. Ropson and Ms. Bowers presented their findings as they investigated opportunities for an ADRC Central Kitchen to provide healthy whole food meals to customers. The presentation included:

- Investigative interviews with GWAAR, other Aging Network Kitchens, and other similar operations
- Staffing/Volunteer needs
- Operation Cost Comparison
- Capitol Projections & Recommendations
- Capitol Expenditure Estimate

Ms. Littig/Mr. Conley-Kuhagen moved approve the creation of a subgroup made of ADRC Board members and staff to advise on the direction of a potential capitol campaign for a ADRC Central Kitchen. **CARRIED with no negative vote.**

REVIEW AND APPROVAL OF APRIL 2021 FINANCE REPORT:

Ms. VanRemortel referred to the April 2021 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for April 2021.

Supervisor Borchardt/Mr. Diedrick moved to receive the April 2021 finance report and place on file. **MOTION CARRIED with no negative vote.**

REVIEW OF DONOR DIRECTED DONATIONS REPORT FOR APRIL 2021:

Ms. VanRemortel reviewed the donor directed donations in April 2021.

MURAL CONCEPT PRESENTATION-GRANT OPPORTUNITIES:

Ms. Christianson shared the vision and ideas of a mural community art project concept. The goal is to bring attention to the ADRC Building and make the ADRC more inviting/noticeable from the outside of the building

Ms. Littig/Ms. Lundberg moved to approve the ADRC Mural Project and investigations for Grant opportunities and/or using net assets to complete the project. **MOTION CARRIED with no negative vote.**

DIRECTORS REPORT:

A. PHASE-IN PLAN DECISIONS-REOPENING:

Chairperson Johnson shared the request to move to Phase 3 of the updated ADRC Phase-In plan dated 5.27.21 to resume normal ADRC operations beginning Monday June 14, 2021. Safety protocols will be included with posted signage encouraging and recommending all to wear masks. Accommodations for customers will continue including virtual options to meet with staff. Additional conversation ensued.

Mr. Diedrick/Mr. Conley-Kuhagen moved to approve moving to Phase 3 of Phase-In Plan (dated 5.27.21) on June 14, 2021 and resume normal operations. **MOTION CARRIED with no negative vote.**

B. LOAN PROGRAM UPDATE:

Ms. Christianson announced that Curative Connections has agreed to take over and facilitate the Community Loan Closet. Ms. Christianson shared many advantages of this change. The ADRC will continue to collaborate with Curative as this project/transfer moves forward and beyond.

LEGISLATIVE UPDATES:

Transportation changes coming. There will be listening sessions/hearings etc. <https://greenbaywi.gov/1231/Proposed-Service-Changes-2021>; <https://greenbaywi.gov/1154/GBM-On-Demand>

ANNOUNCEMENTS:

Ms. Derginer has resigned her post on ADRC Board as she is moving outside of Brown County. She will continue in her board role until a replacement member is found.

Ms. Christianson shared that Brown County has mandated that public meetings resume in person. Ms. Christianson shared that ADRC will need to investigate space that could accommodate this that includes social distancing.

NEXT MEETING – ADRC Board, at 8:30 AM on July 8, 2021 **(NOTE time to start 8:30 AM)**

Executive & Finance Committee Meeting/Finance 101 at 8:30 AM on June 24th, 2021

ADJOURN:

Mr. Conley-Kuhagen/Supervisor Borchardt moved to adjourn the meeting. **MOTION CARRIED with no negative vote.**

The meeting adjourned at 10:33 a.m.